

## EARLY BOOKING FORM 2025: 3-day attendance

### 1. Delegate Details Please complete a separate booking form for each delegate

Title <small>(Mr/Mrs/Ms/Dt/Prof)</small>	First Name	Last Name	
Gender	Organisation		
Job Title			
Address			
Post Code			
Country			
Tel + <small>(For telephone numbers, please include country and area code with no spaces e.g. +441564793552)</small>			
Email			
Have you attended the Conference before? Yes <input type="checkbox"/> No <input type="checkbox"/> Are you an AET Member? Yes <input type="checkbox"/> No <input type="checkbox"/>			
What is your role at the Conference this year? <small>(Please tick ALL relevant roles that apply)</small>			
Delegate <input type="checkbox"/>	Speaker <input type="checkbox"/>	Chair <input type="checkbox"/>	Steward <input type="checkbox"/> AET Member <input type="checkbox"/>

### 2. Delegate Fees: 3 day attendance only – Pay in either GBP or Euro (Please 'X' as appropriate)

AET or ECTRI Members	GBP*	Euro*
- Individual Member	£750	€890
- Organisation Member	£750	€890
<b>Non-Members</b>	£930	€1100
<b>Full time Students</b>	£125	€150

**Discounts:**  
Check our [website](#) to see if your country qualifies for a GDP related discount: **A. 50%** ☐ **B. 25%** ☐  
Young Professionals (See terms 6): 50% discount ☐ Date of Birth

**Pre Conference Drinks, University of Antwerp:** 1830-2000hrs, Tues 16 September. Free ☐  
**Civic Reception at Het Steen (Limited to 200 places):** 1900-2000hrs, Wednesday 17 September. Free ☐  
**Conference Dinner at the Horta:** 1945-2215hrs, Thursday 18 September. £75 ☐ €85 ☐  
Drinks included. Dietary restrictions must be notified to [sabrina.winter@aetransport.org](mailto:sabrina.winter@aetransport.org) by 14 August  
**Register your interest for technical visits** Free ☐

### 3. Method of Payment (Please 'X' as appropriate)

Bank Transfer <input type="checkbox"/> <small>(See BACS payment details opposite)</small>	Card Payment <input type="checkbox"/> <small>(See telephone details opposite)</small>
Please do not instruct your bank to transfer payment until you receive our invoice.	
<b>Invoice Details</b>	
Purchase Order #	*VAT #
Title <small>(Mr/Mrs/Ms/Dt/Prof)</small>	First Name
Last Name	
Organisation	
Job Title	
Address	
Post Code	
Country	
Tel + <small>(For telephone numbers, please include country and area code with no spaces e.g. +441564793552)</small>	
Email	

### 4. Signature of Authorisation – I have read and accepted the Terms and Conditions

Signature	Date
Name	Position

### Terms & Conditions

- VAT is applicable at 20% and a VAT invoice or receipt will be sent to delegates for all bookings.
- The early booking fee is valid until Friday 27 June 2025.
- Cancellation – to avoid penalties, any cancellations and details of changes must be received in writing. Cancellations received in writing before Friday 29 August 2025 will be subject to an administration fee of £75 + VAT or €90 + VAT. Cancellation or non-participation after this date will be liable for the total amount.
- All attendees must complete the booking form and pay an attendance fee.
- Payment must be received within 30 days of invoice date or before commencement of event, whichever is soonest.
- Please check on our website to see if your country qualifies for a discount. Young professionals under 26 or with less than 5 years' experience qualify for a 50% discount on attendance.
- AET reserves the right to a pricing adjustment if there are significant changes in the exchange rate between Euro and GBP.
- Conference details are subject to unforeseen change and the Association reserves the right to change the content of the programme and speakers without prior notification.
- For GDPR, please refer to the privacy policy on the AET website.
- If you have chosen to pay by credit card, we will arrange to contact you to obtain your card details so please provide us with a telephone number.
- AET reserves the right to use any photograph or video taken at the conference and related events. Please inform us in writing if you do not wish your image to be used in AET publications.

### Payment Details

#### BACS Payments can be made in:

##### GBP to -

Training for Transportation Professionals  
Sort Code: 30 98 26  
Account number: 33308268  
IBAN: GB42LOYD30982633308268  
BIC: LOYDGB21093

##### Euro to -

Training for Transportation Professionals Ltd  
Sort Code: 30 98 26  
Account number: 86451784  
IBAN: GB35LOYD30982686451784  
BIC: LOYDGB21093

#### For Card Payments, please call:

**+44 (0) 15 64 793552 (option 3)**  
**Please note that we no longer accept payments by cheque.**

**Please email your completed form to:**

**[finance@aetransport.org](mailto:finance@aetransport.org)**