

## EARLY BOOKING FORM 2022

### 1. Delegate Details Please complete a separate booking form for each delegate

Title <small>(Mr/Mrs/Ms/Dt/Prof)</small>	First Name	Last Name
Gender	Organisation	
Job Title		
Address		
Post Code	Country	
Tel + <small>(For telephone numbers, please include country and area code with no spaces e.g. +441564793552)</small>		
Email		
Have you attended the Conference before? Yes <input type="checkbox"/> No <input type="checkbox"/> Are you an AET Member? Yes <input type="checkbox"/> No <input type="checkbox"/>		
What is your role at the Conference this year? <small>(Please tick ALL relevant roles that apply)</small>		
Delegate <input type="checkbox"/>	Speaker <input type="checkbox"/>	Chair <input type="checkbox"/> Facilitator <input type="checkbox"/> AET Member <input type="checkbox"/>

### 2. Delegate Fees – You can pay in either GBP or Euro (Please 'X' as appropriate)

AET or ECTRI Members	3 days		*All fees shown are subject to VAT at 20%. Please add this to any payments.
	GBP*	Euro*	
- Individual Member	£670 <input type="checkbox"/>	€800 <input type="checkbox"/>	
- Organisation Member	£640 <input type="checkbox"/>	€765 <input type="checkbox"/>	
<b>Non-Members</b>	£790 <input type="checkbox"/>	€945 <input type="checkbox"/>	
<b>Full time Students</b> (3-day attendance only)	£100 <input type="checkbox"/>	€115 <input type="checkbox"/>	
<b>Conference Dinner</b>	£65 <input type="checkbox"/>	€76 <input type="checkbox"/>	

**50% Discount Applies to:**  
Delegates from member states of the European Union that joined in 2004, 2007 and 2013  
Young Professionals (under age 26 or less than 5yrs professional experience)  Date of Birth

### 3. Method of Payment (Please 'X' as appropriate)

Bank Transfer <input type="checkbox"/> <small>(See BACS payment details opposite)</small>	Card Payment <input type="checkbox"/> <small>(See telephone details opposite)</small>
Please do not instruct your bank to transfer payment until you receive our invoice.	
<b>Invoice Details</b>	
Purchase Order # <input type="text"/>	*VAT # <input type="text"/>
Title <input type="text"/>	First Name <input type="text"/> Last Name <input type="text"/>
<small>(Mr/Mrs/Ms/Dt/Prof)</small>	
Organisation <input type="text"/>	
Job Title <input type="text"/>	
Address <input type="text"/>	
Post Code <input type="text"/>	Country <input type="text"/>
Tel + <input type="text"/> <small>(For telephone numbers, please include country and area code with no spaces e.g. +441564793552)</small>	
Email <input type="text"/>	

### 4. Signature of Authorisation – I have read and accepted the Terms and Conditions

Signature <input type="text"/>	Date <input type="text"/>
Name <input type="text"/>	Position <input type="text"/>

### Terms & Conditions

- VAT is applicable at 20% and a VAT invoice or receipt will be sent to delegates for all bookings.
- The early booking fee is valid until Thursday 30 June 2022.
- Cancellation – to avoid penalties, any cancellations and details of changes must be received in writing. Cancellations received in writing before Friday 19 August 2022 will be subject to an administration fee of £75 + VAT or Euro 90 + VAT. Cancellation or non-participation after this date will be liable for the total amount.
- All attendees must complete the booking form and pay an attendance fee.
- Payment must be received within 30 days of invoice date or before commencement of event, whichever soonest.
- A 50% discount on delegate fees is applicable to attendees from New EU Member States (joined since 2004) and for young professionals under the age of 26 or with less than 5 years' professional experience.
- These fees are GBP based. AET reserves the right to a pricing adjustment if there are significant changes in the exchange rate.
- Conference details are subject to unforeseen change and the Association reserves the right to change the content of the programme and speakers without prior notification.
- For GDPR, please refer to the privacy policy on the AET website.
- If you have chosen to pay by credit card, we will arrange to contact you to obtain your card details so please provide us with a telephone number
- AET reserves the right to use any photograph or video taken at the conference and related events. Please inform us in writing if you do not wish your image to be used in AET publications.

### Payment Details

#### BACS Payments can be made in:

#### Sterling to -

Training for Transportation Professionals  
Sort Code: 30 98 26  
Account number: 33308268  
IBAN: GB42LOYD30982633308268  
BIC: LOYDGB21093

#### Euro to -

Training for Transportation Professionals Ltd  
Sort Code: 30 98 26  
Account number: 86451784  
IBAN: GB35LOYD30982686451784  
BIC: LOYDGB21093

#### For Card Payments, please call:

**+44 (0) 15 64 793552 (option 3)**  
**Please note that we no longer accept payments by cheque.**

#### Please send your completed form to:

ETC 2022,  
Association for European Transport,  
c/o TFTP, Forester House, Doctors Lane,  
Henley-in-Arden, Warwickshire, UK,  
B95 5AW.  
Telephone: +44 (0) 15 64 793552  
Email: [finance@aetransport.org](mailto:finance@aetransport.org)