

Booking Form ETC 2019

1. Delegate Details For Rover* tickets, please complete Section 1 for 1st delegate and sections 5-6 overleaf for 2nd & 3rd delegates

Title (Mr/Mrs/Ms/Dr/Prof)	First Name (Names to be used on the conference badge)	Last Name
Gender	Organisation	
Job Title		
Address		
Post Code		
Country		
Tel + (For telephone numbers, please include country and area code with no spaces e.g. +441564793552)		
Email		
Have you attended the Conference before? Yes <input type="checkbox"/> No <input type="checkbox"/> Are you an AET Member? Yes <input type="checkbox"/> No <input type="checkbox"/>		
What is your role at the Conference this year? (Please tick ALL relevant roles)		
Delegate <input type="checkbox"/>	Speaker <input type="checkbox"/>	Chair <input type="checkbox"/>
Steward <input type="checkbox"/>	AET Member <input type="checkbox"/>	
Day Attending (If Rover* ticket, Delegate #1 only) Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/>		

2. Delegate Fees – You can pay in either GBP or Euro (Please 'X' as appropriate)

AET or ECTRI Members	Single Day		2 Days		3 days/Rover	
	GBP	Euro	GBP	Euro	GBP	Euro
- Individual Member	£300	€330	£595	€660	£795	€885
- Organisation Member	£290	€320	£575	€640	£760	€845
Non-Members	£340	€375	£670	€745	£930	€1,035
Full time Students (3-day attendance only)					£100	€115
Special Pre-Conference Technical Visit – Belfast Glider Tuesday 08 October, meeting at 1200hrs					£35	€40
Icebreaker Drinks Reception, sponsored by ITS Ireland, Tuesday 08 October						Free
Civic Reception, Dublin City Hall, hosted by Dublin City Council, Wednesday 09 October						Free
Conference Dinner, with Pre-Dinner Drinks sponsored by Aimsun, The Round Room at the Mansion House, Thursday 10 October					£75	€85
Please register your interest for Technical Visits						Free
Running Tour (Free). Please choose preferred day(s)					Thursday	Friday
50% Discount Applies to: New Member States of the EU (joined since 2004) <input type="checkbox"/>						
Young Professionals (under age 26 or less than 5yrs professional experience) <input type="checkbox"/> Date of Birth <input type="text"/>						

3. Method of Payment (Please 'X' as appropriate)

Bank Transfer <input type="checkbox"/> (See BACS payment details opposite)	Card Payment <input type="checkbox"/> (See telephone details opposite)	
Please do not instruct your bank to transfer payment until you receive our invoice.		
Invoice Details		
Purchase Order # <input type="text"/>	*VAT # <input type="text"/>	
Title (Mr/Mrs/Ms/Dr/Prof)	First Name	Last Name
Organisation		
Job Title		
Address		
Post Code		
Country		
Tel + (For telephone numbers, please include country and area code with no spaces e.g. +441564793552)		
Email		

4. Signature of Authorisation – I have read and accepted the Terms and Conditions

Signature <input type="text"/>	Date <input type="text"/>
Name <input type="text"/>	Position <input type="text"/>

Terms & Conditions

- **VAT is applicable at 20% and a VAT invoice or receipt will be sent to delegates for all bookings. Please ensure that you include your GB or EC VAT number in Section 3 of the booking form. EC VAT registered organisations will not be charged VAT so please remember to include your EC VAT number.
- Cancellation – to avoid penalties, any cancellations and details of changes must be received in writing. Cancellations received in writing before Monday 16 September 2019 will be subject to an administration fee of £75 + VAT or Euro 90 + VAT. Cancellation or non-arrival after this date will be liable for the total amount of attendance.
- All attendees must complete the booking form and pay an attendance fee.
- Payment must be received within 30 days of invoice date or before commencement of event, whichever is sooner.
- A 50% discount on delegate fees is applicable to attendees from New EU Member States (joined since 2004) and for young professionals under the age of 26 or with less than 5 years' professional experience.
- Rover* tickets allow organisations to book for the full 3 days and send different delegates on separate days.
- These fees are GBP based. AET reserves the right to a pricing adjustment if there are significant changes in the exchange rate.
- Conference details are subject to unforeseen change and the Association reserves the right to change the content of the programme and speakers without prior notification.

Payment Details

BACS Payments can be made in:

Sterling to -

Training for Transportation Professionals
Sort Code: 30 98 26
Account number: 33308268
IBAN: GB42LOYD30982633308268
BIC: LOYDGB21093

Euro to -

Training for Transportation Professionals Ltd
Sort Code: 30 98 26
Account number: 86451784
IBAN: GB35LOYD30982633308268
BIC: LOYDGB21093

For Card Payments, please call:
+44 (0) 15 64 793552 (option 3)

Please note that we no longer accept payments by cheque.

ETC 2019, Training for Transportation Professionals, Forester House, Doctors Lane, Henley-in-Arden, Warwickshire, UK, B95 5AW.

Telephone: +44 (0) 15 64 793552
Email: julie.bragg@tftp-training.co.uk

For information regarding hotels, please email: sabrina@tftp-training.co.uk

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Rover Tickets Only - 2nd & 3rd Delegates' Details

Rover tickets allow organisations to book for the full 3 days and send a different delegate on each day. Rover ticket delegates should complete sections 1-4 overleaf plus sections 5-6 below.

Please do not use the section below for attendees who are not using the Rover facility. If multiple delegates from your organisation are each attending the full 3 days, you should complete a separate form for each delegate, using sections 1-4.

5. Rover Delegate Number 2 Details

Title <input type="text"/>	First Name <input type="text"/>	Last Name <input type="text"/>
<small>(Mr/Mrs/Ms/Dr/Prof)</small>	<small>(Names to be used on the conference badge)</small>	
Gender <input type="text"/>	Organisation <input type="text"/>	
Job Title <input type="text"/>		
Address <input type="text"/>		
<input type="text"/>		
Post Code <input type="text"/>	Country <input type="text"/>	
Tel + <input type="text"/>		
<small>(For telephone numbers, please include country and area code with no spaces e.g. +441564793552)</small>		
Email <input type="text"/>		
Have you attended the Conference before? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Are you an AET Member? Yes <input type="checkbox"/> No <input type="checkbox"/>		
What is your role at the Conference this year? <small>(Please tick ALL relevant roles)</small>		
Delegate <input type="checkbox"/>	Speaker <input type="checkbox"/>	Chair <input type="checkbox"/>
Steward <input type="checkbox"/>	AET Member <input type="checkbox"/>	
Day Attending (If Rover* ticket, Delegate #1 only) Wednesday <input type="checkbox"/>		
Thursday <input type="checkbox"/>		
Friday <input type="checkbox"/>		

6. Rover Delegate Number 3 Details

Title <input type="text"/>	First Name <input type="text"/>	Last Name <input type="text"/>
<small>(Mr/Mrs/Ms/Dr/Prof)</small>	<small>(Names to be used on the conference badge)</small>	
Gender <input type="text"/>	Organisation <input type="text"/>	
Job Title <input type="text"/>		
Address <input type="text"/>		
<input type="text"/>		
Post Code <input type="text"/>	Country <input type="text"/>	
Tel + <input type="text"/>		
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